

Online Course Registration

Please follow the instructions listed below to complete your online course selection:

- Have your worksheet with your courses listed. Please remember that you have a set amount of time to submit your course selections (15 minutes). If you go over, you will have to start again. Therefore, write down your course selections before logging on.
- **Ensure you have your Login information ready. Your username and password are as follows:**
 - **Username:** current student number (used to access school computers)
 - **Password:** Your date of birth entered like this mmddyyyy. For example, January 1, 1998 would be entered 111998.

 - **Username:** _____

 - **Password:** _____

- Go to the following website: <https://pschool.tldsb.on.ca/public>
- Login
- Click on Class Registration on the left hand side of the screen to view your course option sheet.
- The screen is divided into Compulsory Courses and Optional Courses for your specific grade.
- Compulsory Courses are listed first and you must select the minimum # required for each section. To do this click on the pencil icon for each group
- Make your selection and click Okay at the bottom of the screen.
- If you see a green check mark you are not required to choose another course in that section and can proceed to your next choice.
- A red exclamation mark appears if courses need to be selected in that area.

- Please note the **first/prev** and **next/last** items at the bottom of the screen. Some course groups may have more choices than will fit on one screen, and you can use these options to scroll through the screens to see all available options.
- Continue to select courses until you have chosen 8 courses.
- Now choose your alternate course at the bottom of the page.
- Click submit.
- Click the printer icon in the upper right to print **2 copies** of your course selections. You will leave one with the guidance counsellor and take one copy home.
 - **** Please remember that you have a set amount of time to submit your course selections (15 minutes). If you go over, you will have to start over. Therefore, write down your course selections before logging on to Powerschool.

- To exit the program, you must click **LOGOUT**.